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PAC End-Of- Year Reporting Instructions

When the 2010 club PAC treasurer will be the same person as the 2009 club PAC treasurer. The PAC treasurer files the January semiannual report by January 15, 2010. The beginning date of the period covered is July 1, 2009, or the date of campaign treasurer appointment, or the day after the date the last report ended. The ending date is December 31, 2009. On the cover (first) page, the reason for the report is January 15.

When the 2010 club PAC treasurer will not be the same person as the 2009 club PAC treasurer.

The outgoing 2009 club PAC treasurer files the semiannual report by January 10, 2010. The beginning date of the period covered is July 1, 2009, or the date of the campaign treasurer appointment, or the day after the last report ended. The ending date is December 31, 2009. On the cover (first) page, the reasons for the report are January 15 and termination of treasurer appointment. If the termination of treasurer appointment block is not marked, the 2009 PAC treasurer remains legally responsible.

The incoming 2010 club PAC treasurer files AMENDMENT: APPOINTMENT OF A CAMPAIGN TREASURER BY A GENERAL-PURPOSE COMMITTEE form (form AGTA) with the Texas Ethics Commission within the first 10 days of January 2010. This form is available on the TEC web site, www.ethics.state.tx.us. Except for the committee's name and account number at the top, enter only the information that is different from what was previously reported. Once the TEC acknowledges appointment of the 2010 PAC treasurer, she should immediately request a password from TEC. Do not wait until a report is due to request the password. Form GPAC for filing 2010 reports is available from the TEXAS Ethics Commission on disk or can be downloaded from the TEC web site.

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