

PAC Notes

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Many PAC questions arise at the end of each year. The following topics should provide most of the answers. This information is not intended as legal advice, but to provide a general understanding of situations a PAC Treasurer might encounter. Please consult the Texas Ethics Commission (512-463-5800, 800-325-8506, www.ethics.state.tx.us) for advice on specific circumstances. Club Presidents are responsible for sharing this information with your respective PAC Treasurers.

Reporting Due Date. ALL CLUBS: PAC reports will be due to TEC on January 15, 2009. The period covered will be July 1, 2008 through December 31, 2008, **or** if you changed PAC Treasurers after July 1, 2008, the date of the new campaign treasurer appointment through December 31, 2008, **or** if you filed a 30-day and/or 8-day report with the TEC, the day after the ending date of the last report through December 31, 2008.

PAC Treasurer Transition and Forms. Both incoming and outgoing PAC Treasurers have responsibilities that must be fulfilled on a timely basis. The incoming and outgoing treasurers should work together to ensure all TEC requirements are met.

- **Incoming PAC Treasurer.** File AGTA Form on January 1, 2009 by faxing to TEC at 512-463-5777 or mail to PO Box 12070, Capitol Station, Austin, TX 78711-2070. The January 1 date is critical because it notifies TEC of your appointment which automatically terminates the outgoing PAC Treasurer's appointment. Submit AGTA Form Page 1 with your information and be sure to appoint an Assistant PAC Treasurer so she can file reports on time if you are unavailable to file them. Also, submit AGTA Form Page 3 listing TFRW and any other general purpose PACs to which your club may contribute, for example, your county party.
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- **Outgoing PAC Treasurer.** File your final GPAC report with your January 15 report no later than January 10, 2009. Be sure to include all activity from the day after the date of your last report through December 31, 2008. The reason for the report will be both January 15 and termination of treasurer.

Reporting 2009 Dues Received in 2008. If you received 2009 dues in 2008, they must be reported in the PAC report period ending December 31, 2008. They cannot be carried over to 2009 for PAC reporting.