

Bylaws-Time Is Ticking

Deadline: October 31, 2008

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Bylaws are all about details. Review your bylaws carefully before you send them to me. I'm still waiting to get a club's bylaws that are in full compliance! You might be the first, if you pay attention to detail.

October 31, 2008, is the deadline for getting your bylaws in for the first submission. **If you have already sent them in and you have received a letter telling you that you have more work to do, you do not have to get them back by October 31. But you should get them back by January 15, 2009.** You must have an approval letter by April 30, 2009, in order to send delegates to the Convention in the fall of 2009. Two-thirds of you have NOT sent in your bylaws.

Reminder: You must **MAIL** a hard copy of your amended bylaws, approved by your membership and dated, to me (to the address above, not TFRW Headquarters). If you will include an e-mail address, I will send you a message saying I received them.

I will not accept an e-mail version because the document must be passed around to my committee members, who write notes on them.

I do not have time to review *proposed* changes. That would double my work. Your membership must have approved (voted on) your bylaws before I will review them.

To make sure your bylaws comply, please compare them to the "Sample Bylaws" in the *2008-09 TFRW Leadership Handbook*, page 128-134. They contain the essential elements that you must have in your bylaws. You may have more, such as Officers and Committees, but not less. You do not have to have all categories of Membership; but the ones named are the only ones you can have.

Again, to make it clear: If you have sent your bylaws in before October 31, whether they were approved or not, you are doing fine. When you receive a letter from me telling you that you have more corrections to make, you should get that done as quickly as possible and back to me by January 15, 2009. You must have them approved and a letter back from me by April 30 to be in good standing with the Federations, a requirement to send delegates to the Conventions.

If you have questions, feel free to call me.